

**MAINE TOWNSHIP
ORDINANCE 2023-1
BUDGET & APPROPRIATION ORDINANCE FOR 2023-24**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2023 and ending February 29, 2024.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$5,682,500
ESTIMATED REVENUES	
Property Tax	\$3,500,000
Replacement Tax	\$200,000
Interest Income	\$3,000
MaineStay Fees	\$30,000
Yard Stickers and Rebates	\$13,000
Postage	\$2,000
Transportation Fees	\$200
Hunting/Fishing License	\$1,000
Food Pantry Cash Donations	\$60,000
Passport Fees	\$60,000
Other Income	\$25,000
TOTAL ESTIMATED REVENUES	\$3,894,200
TOTAL ESTIMATED FUNDS AVAILABLE	\$9,576,700
EXCLUDING MAINSTREAMER PROGRAM FEES	
BUDGETED EXPENDITURES	
Administration	\$2,072,253
Assessor	\$397,195
Clerk	\$249,950
Emergency Management	\$45,000
MaineStay Youth and Family Services	\$567,300
Mainstreamers Senior Services	\$462,182
Funded Agencies	\$459,500
TOTAL ESTIMATED EXPENDITURES	\$4,253,380
EXCLUDING MAINSTREAMER PROGRAM FEES	
ENDING BALANCE	\$5,323,320

ADMINISTRATION**PERSONNEL**

Salaries/Employees	\$614,250
Salaries/Elected Officials	\$147,800
IDES	\$1
Social Security	\$59,000
Municipal Retirement Fund	\$43,000
Health Insurance	\$315,000
Dental Insurance	\$6,500
Life Insurance	\$1,300
Tuition Reimbursement	\$1
TOTAL PERSONNEL	\$1,186,852

CONTRACTUAL SERVICES

Bookkeeping/Accounting Services	\$63,000
Audit Services	\$16,000
Building-Grounds Maintenance	\$27,000
Community Information-Support	\$40,000
Conferences-Meetings	\$2,000
Dues-Subscriptions	\$4,000
Web Site/Email Host	\$17,000
Equipment Leasing-Maintenance	\$16,000
Computer Tech Support	\$5,000
Print Management	\$2,000
General Insurance-Liability-Bond	\$65,000
Legal Services	\$50,000
Mileage-Travel-Lodging Expense	\$1,500
Police Protection	\$50,400
Postage	\$50,000
Printing-Publishing	\$56,100
Special Programs	\$1,000
Staff Training	\$1,000
Telecommunications	\$38,000
Clean Up/Waste Hauler	\$12,000
Transportation/MaineLines	\$5,000
Utilities	\$30,000
TOTAL CONTRACTUAL SERVICES	\$552,000

COMMODITIES

Miscellaneous	\$300
Office Supplies/Small Equipment	\$21,300
Operating Supplies-Maintenance	\$10,000
TOTAL COMMODITIES	\$31,600

OTHER EXPENDITURES

Code Enforcement Expense	\$500
Neighborhood Watch	\$3,500
Food Pantry	\$60,000
Plan Commission	\$1
Maine Township Recovery Connections	\$30,000
Vehicle Expense	\$2,800
TOTAL OTHER EXPENDITURES	\$96,801

CAPITAL OUTLAY	
Building	\$5,000
Capital Fund Account	\$150,000
TOTAL CAPITAL OUTLAY	<u>\$155,000</u>
Contingencies	\$50,000
TOTAL ADMINISTRATION	<u>2,072,253</u>

ASSESSOR

PERSONNEL	
Salaries	\$234,026
Social Security	\$17,903
Life Insurance	\$300
Dental Insurance	\$3,000
Municipal Retirement Fund	\$13,870
Health Insurance	\$115,920
TOTAL PERSONNEL	<u>\$385,019</u>

CONTRACTUAL SERVICES	
Conferences-Meetings	\$1,100
Cook County Assessor Tie-in	\$1,025
Dues-Subscriptions	\$500
Equipment Leasing-Maintenance	\$1
Mileage-Travel-Lodging Expense	\$1,800
Postage	\$1,200
Printing-Publishing	\$1,000
Sidwell Maps	\$700
Staff Training	\$150
TOTAL CONTRACTUAL SERVICES	<u>\$7,476</u>

COMMODITIES	
Miscellaneous	\$1,200
Office Supplies/Small Equipment	\$3,500
TOTAL COMMODITIES	<u>\$4,700</u>

TOTAL ASSESSOR	<u>\$397,195</u>
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CLERK

PERSONNEL

Salaries	\$131,250
Social Sec.	\$10,500
Municipal Retirement Fund	\$9,300
Health Insurance	\$78,750
Dental Insurance	\$1,000
Life Insurance	\$150
TOTAL PERSONNEL	<u>\$230,950</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$500
Dues-Subscriptions	\$400
Print Management	\$1,700
Mileage-Travel-Lodging Expense	\$1,000
Honor Flight	\$1,000
Postage	\$8,000
Printing-Publishing	\$300
Computer Tech Support	\$4,400
Staff Training	\$100
TOTAL CONTRACTUAL SERVICES	<u>\$17,400</u>

COMMODITIES

Miscellaneous	\$100
Office Supplies/Small Equipment	\$1,500
TOTAL COMMODITIES	<u>\$1,600</u>

TOTAL CLERK	<u>\$249,950</u>
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OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$20,000
Social Security	\$1,600
Uniforms	\$200
TOTAL PERSONNEL	\$21,800

CONTRACTUAL SERVICES

Conferences/Meetings	\$100
Dues/Subscriptions	\$400
Utilities	\$4,000
Special Programs	\$100
Telecommunications	\$1,000
Staff Training	\$1,200
TOTAL CONTRACTUAL SERVICES	\$6,800

COMMODITIES

Office Supplies/Small Equipment	\$100
Operating Supplies	\$10,000
Disaster Operations Supplies	\$500
TOTAL COMMODITIES	\$10,600

OTHER EXPENDITURES

Volunteer Insurance	\$800
Vehicle Expense	\$2,500
TOTAL OTHER EXPENDITURES	\$3,300

CAPITAL OUTLAY

Building	\$2,500
TOTAL CAPITAL OUTLAY	\$2,500

TOTAL OFFICE OF EMERGENCY MANAGEMENT	\$45,000
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MAINESTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$330,750
Social Security	\$26,000
Municipal Retirement Fund	\$23,000
Health Insurance	\$140,700
Dental Insurance	\$1,700
Life Insurance	\$350
TOTAL PERSONNEL	<u>\$522,500</u>

CONTRACTUAL SERVICES

Community Education	\$50
Summer Youth Camp	\$12,000
Garage Sale	\$500
Conferences-Meetings	\$250
Dues-Subscriptions/Licensures	\$3,700
Print Management	\$1,700
General Insurance-Liability-Bond	\$1,000
Mileage-Travel-Lodging Expense	\$500
Postage	\$100
Printing-Publishing	\$300
Special Programs	\$13,000
Computer Tech Support	\$4,500
Consultation/Staff Training	\$1,100
TOTAL CONTRACTUAL SERVICES	<u>\$38,700</u>

COMMODITIES

Training Manuals/Books	\$250
Miscellaneous	\$50
Office Supplies/Small Equipment	\$2,800
TOTAL COMMODITIES	<u>\$3,100</u>

OTHER EXPENDITURES

Youth Recreation Fund	\$3,000
TOTAL OTHER EXPENDITURES	<u>\$3,000</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<u>\$567,300</u>
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MAINSTREAMERS SENIOR SERVICES

PERSONNEL

Salaries	\$287,700
Social Security	\$22,500
Municipal Retirement Fund	\$20,000
Health Insurance	\$105,000
Dental Insurance	\$1,500
Life Insurance	\$350
TOTAL PERSONNEL	<u>\$437,050</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$400
Dues-Subscriptions	\$400
Mileage-Travel-Lodging Expense	\$100
Postage	\$1
Printing-Publishing	\$1
Special Programs	\$5,000
Computer Tech Support	\$4,500
Print Management	\$1,700
Telecommunications	\$30
TOTAL CONTRACTUAL SERVICES	<u>\$12,132</u>

COMMODITIES

Office Supplies/Small Equipment	\$13,000
TOTAL COMMODITIES	<u>\$13,000</u>

TOTAL MAINSTREAMERS SENIOR SERVICES	<u>\$462,182</u>
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Funded Agencies	\$459,500
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TOTAL TOWN FUND	\$4,253,380
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GENERAL ASSISTANCE FUND

BEGINNING BALANCE	\$349,495
ESTIMATED REVENUES	
Property Tax	\$500,000
Social Security Reimbursement	\$12,000
Interest Income	\$700
Energy Assistance Revenue	\$18,000
TOTAL ESTIMATED REVENUES	<u>\$530,700</u>
TOTAL ESTIMATED FUNDS AVAILABLE	\$880,195
BUDGETED EXPENDITURES	
Administration	\$590,006
Home Relief	\$192,505
TOTAL ESTIMATED EXPENDITURES	<u>\$782,511</u>
ENDING BALANCE	\$97,684

ADMINISTRATION

PERSONNEL

Salaries	\$346,000
IDES	\$1
Social Security	\$26,500
Municipal Retirement Fund	\$24,500
Health Insurance	\$157,500
Dental Insurance	\$1,500
Life Insurance	\$350
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$556,352</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$250
Accounting Services	\$7,000
Dues-Subscriptions	\$1
Print Management	\$1,700
General Insurance-Liability-Bond	\$7,000
Hearing Officer	\$1
Legal Services	\$1
Mileage-Travel-Lodging Expense	\$500
Postage	\$2,600
Printing-Publishing	\$250
Computer Tech Support	\$4,400
Staff Training	\$100
TOTAL CONTRACTUAL SERVICES	<u>\$23,803</u>

COMMODITIES	
Miscellaneous	\$1
Office Supplies/Sm. Equipment	\$2,500
TOTAL COMMODITIES	<u>\$2,501</u>

CAPITAL OUTLAY	
Computer Software Development	\$2,350
TOTAL CAPITAL OUTLAY	<u>\$2,350</u>

Contingencies	\$5,000
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TOTAL ADMINISTRATION	<u>\$590,006</u>
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HOME RELIEF

CONTRACTUAL SERVICES

Medical Services	\$500
Ambulance-Paramedic Service	\$1
Client Utilities	\$8,500
Dental Services	\$1
Emergency Assistance Program	\$7,000
Food	\$55,000
Funeral and Burial Services	\$1
Client Health Insurance	\$1
Prescription Drugs	\$1,500
Shelter-Rent	\$95,000
TOTAL CONTRACTUAL SERVICES	<u>\$167,504</u>

COMMODITIES

Personal Essentials	\$25,000
Transient	\$1
TOTAL COMMODITIES	<u>\$25,001</u>

TOTAL HOME RELIEF	<u>\$192,505</u>
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TOTAL GENERAL ASSISTANCE FUND	<u>\$782,511</u>
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1. GENERAL TOWN FUND	\$4,253,380
2. GENERAL ASSISTANCE FUND	\$782,511
TOTAL	<u>\$5,035,891</u>

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each and respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of (\$5,035,891) five million thirty five thousand eight hundred and ninety one for the fiscal year March 1, 2023 to February 29, 2024 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted in a meeting assembled on March 28, 2023 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

<u>AYE</u>	NAY	ABSENT	<u>Kimberly Jones</u>
<u>AYE</u>	NAY	ABSENT	<u>Kelly</u>
AYE	NAY	ABSENT	_____
<u>AYE</u>	NAY	ABSENT	<u>[Signature]</u> Trustees
<u>AYE</u>	NAY	ABSENT	<u>[Signature]</u> Supervisor
			<u>[Signature]</u> Clerk